

**MINUTES OF THE 716th REGULAR MEETING
MORTON GROVE PARK DISTRICT
THURSDAY, MAY 19, 2011 – 7:00 P.M.
PRAIRIE VIEW COMMUNITY CENTER
6834 DEMPSTER STREET**

President Betty Fergus called the meeting to order at 7:00 p.m. and directed roll to be taken.

- I. Roll Call:** Commissioners Present: Eileen Coursey, Jerry Coursey, Betty Fergus, Kevin Lochner, and Dominick Burdi

Staff Present: Sue Braubach, Marketing and Public Information Manager; Greg Jayne, Parks Manager; Laurie Larson, HR Generalist; Kelly Smith; Recreation and Facilities Manager; Jen Tiltges, Recreation Supervisor; Brian Sullivan, Director

Guests Present: Attorney Keri-Lyn J. Krafthefer, Ancel Glink; Attorney James D Rock, Ancel Glink

- II. Pledge of Allegiance:**

Betty Fergus led the Pledge of Allegiance.

- III. Consent Agenda:**

A **MOTION** was made by Commissioner Dominick Burdi, seconded by Commissioner Eileen Coursey to approve the minutes of the Recreation Facility Programming Committee meeting held on April 7, 2011 and dispense with the reading thereof, since all commissioners had previously received a copy. *Eileen Coursey: Aye, Dominick Burdi: Aye, Kevin Lochner: Aye, Jerry Coursey: Aye, Betty Fergus: Aye, MOTION CARRIED.*

A **MOTION** was made by Commissioner Dominick Burdi, seconded by Commissioner Eileen Coursey to approve the minutes of the Parks and Facilities Maintenance Committee meeting held on April 7, 2011 and dispense with the reading thereof, since all commissioners had previously received a copy. *Eileen Coursey: Aye, Dominick Burdi: Aye, Kevin Lochner: Aye, Jerry Coursey: Aye, Betty Fergus: Aye, MOTION CARRIED.*

A **MOTION** was made by Commissioner Dominick Burdi, seconded by Commissioner Eileen Coursey to approve the minutes of the Administration and Finance Committee meeting held on April 14, 2011 and dispense with the reading thereof, since all commissioners had previously received a copy. *Eileen Coursey: Aye, Dominick Burdi: Aye, Kevin*

Lochner: Aye, Jerry Coursey: Aye, Betty Fergus: Aye, MOTION CARRIED.

A **MOTION** was made by Commissioner Dominick Burdi, seconded by Commissioner Eileen Coursey to approve the minutes of an Executive Session held on April 21, 2011 and dispense with the reading thereof, since all commissioners had previously received a copy. ***Eileen Coursey: Aye, Dominick Burdi: Aye, Kevin Lochner: Aye, Jerry Coursey: Aye, Betty Fergus: Aye, MOTION CARRIED.***

A **MOTION** was made by Commissioner Dominick Burdi, seconded by Commissioner Eileen Coursey to approve the minutes a Budget and Appropriation Public Hearing held on April 28, 2011 and dispense with the reading thereof, since all commissioners had previously received a copy. ***Eileen Coursey: Aye, Dominick Burdi: Aye, Kevin Lochner: Aye, Jerry Coursey: Aye, Betty Fergus: Aye, MOTION CARRIED.***

A **MOTION** was made by Commissioner Dominick Burdi, seconded by Commissioner Eileen Coursey to approve the minutes of the Regular Board Meeting held on April 28, 2011 and dispense with the reading thereof, since all commissioners had previously received a copy. ***Eileen Coursey: Aye, Dominick Burdi: Aye, Kevin Lochner: Aye, Jerry Coursey: Aye, Betty Fergus: Aye, MOTION CARRIED.***

A **MOTION** was made by Commissioner Dominick Burdi, seconded by Commissioner Eileen Coursey to approve the Treasurer's report for April 2011 subject to audit. ***Eileen Coursey: Aye, Dominick Burdi: Aye, Kevin Lochner: Aye, Jerry Coursey: Aye, Betty Fergus: Aye, MOTION CARRIED.***

A **MOTION** was made by Commissioner Dominick Burdi, seconded by Commissioner Eileen Coursey to approve the bills dated May 19, 2011 subject to audit. ***Eileen Coursey: Aye, Dominick Burdi: Aye, Kevin Lochner: Aye, Jerry Coursey: Aye, Betty Fergus: Aye, MOTION CARRIED.***

IV. Correspondence:

Attorney Frank Tennant sent us an update on the tax exemption for the 6210 building, stating he has completed the paper work and will be filing it tomorrow.

The District received a request from the Morton Grove Days Committee from Chris Minx and Barbara Novack, confirming permission to sell raffle tickets at "Tunes-on Tuesdays". The correspondence was dated March 15; however, we received the letter on May 18. We started acting on it as soon as we received it and made the Village Administrator, Joseph Wade aware of the situation.

The Village's Morton Grove Community Guide and the PDRMA Annual Report were received and distributed to the Commissioners.

V. Visitors Comments:

None

VI. Golden Pickle Award:

It all started last night, the first of many summer seasonal staff orientations. The community room was filled with the aquatic staff, ready to learn or review the part-time/seasonal policy manual. After a few quick introduction and small presentations from other full time staff, the young seasonal staff gave their attention to Laurie Larson. With a few clicks of her mouse the community room was transformed into a Hollywood stage and Laurie into Alex Tribeck. Instantly the staff knew that this was not the normal, boring, presentation on policies and rules of the park district. For the past several days Laurie has transformed the important information in the manual into the Jeopardy game show. The aquatic staff were divided into teams, given a toy mascot and asked to come up with a team name and the "game" began. Before we knew it the first answer was up on the screen and the staff worked in teams to find the correct answer, and phrase it in the form of a question. The staff was having fun and learning.

Understanding that it isn't always fun to learn the important information found in our policy manuals, Laurie created the Jeopardy game to encourage the staff to participate in learning and to have fun. The Golden Pickle is being given to Laurie Larson for finding a fun and creative way to teach the policy manual to the seasonal summer staff.

VII. Staff Reports:

A. Staff Reports

Laurie Larson, Human Resources Generalist reported that she has been busy putting together the seasonal employee orientation. The largest orientation has been completed, two additional orientations scheduled with in the next month.

Laurie Larson, Human Resources Generalist reported that in addition to the employee orientation a lot of paper work needs to be processed to onboard employees which she is currently working on.

Kelly Smith, Recreation and Facilities Manager reported that the pools will open in ten days.

Kelly Smith, Recreation and Facilities Manager reported that Adam Hayden has been chosen as our Summer Recreation Intern. He will be with us for twelve weeks working in each department.

Kelly Smith, Recreation and Facilities Manager reported that the Morton Grove Baseball and Softball event will be held this Saturday. Liz Goodwin will represent the recreation staff at this event.

Kelly Smith, Recreation and Facilities Manager reported that the dance recital will also take place this weekend.

Greg Jayne, Parks Manager reported that he has been working with Brian on getting ready for the Fourth of July, obtaining permits, sound equipment and additional materials.

Greg Jayne, Parks Manager reported that he has been working with the contractor on the parking lot improvements that are before you tonight for approval.

Director Sullivan complimented the maintenance department for having the fields playable over the last two weeks when other fields have been closed.

Director Sullivan stated that today the maintenance department took care of the Park View walk-a-thon.

Sue Braubach, Marketing and Public Information Manager reported that she has received approximately one hundred and fifty names for the Hundred Cups of Coffee initiative with 16 people doing the interviewing everyone will have about eight people to interview over a six month period. Training will take place before the Board meeting at 6:00 on June 16th.

On behalf of Les Preuss, Director Sullivan stated that everyone has received a copy of this years working budget that Les put together.

On behalf of Les Preuss, Director Sullivan reported that the District received a check from MB Financial for this year's sponsorship.

Director Sullivan reported that an article and picture of the Quality Mural dedicated last month was in the Morton Grove Champion this week.

VIII. Unfinished Business

A. Committee Reports

- 1. Recreation and Facility Program Committee**
No Action
- 2. Parks and Facility Maintenance Committee**

A. National Park and Oriole Pool Parking Lots Award

A motion was made by Commissioner Kevin Lochner, seconded by Commissioner Eileen Coursey to award the contract for an asphalt overlay of the parking lot at National Park and reparation of the east parking lot at Oriole Pool to All-Star Asphalt of Wheeling, Illinois in the amount of \$7,500.00 and authorize Director Sullivan to execute the contract. ***Eileen Coursey: Aye, Dominick Burdi: Aye, Kevin Lochner: Aye, Jerry Coursey: Aye, Betty Fergus: Aye, MOTION CARRIED.***

3. Administration and Finance Committee

B. Morton Grove Days Request

A motion was made by Commissioner Kevin Lochner, seconded by Commissioner Dominick Burdi to approve the Village of Morton Grove's Request for the use of Harrer Park for the Morton Grove days festivities held Friday, July 1, 2011, through Monday, July 4, 2011.

Discussion

Commissioner Jerry Coursey stated he will abstain from all voting having to do with the Village of Morton Grove, as he is an employee of the village.

Commissioner Betty Fergus asked that the Village specify what exactly the Village needed for the event. We did get more information from the Village that was given to the Board prior to the meeting.

Director Brian Sullivan stated that approving the request is a great thing; however, a few adjustments need to be made. Both the PA system and the cash draws used for the event in the past are not owned by the District. The PA system is owned by Crystal Entertainment the cash draws were from MB Financial, therefore the village will have to go to the vendors directly. Additionally, the Park District owns seven Motorola Walkie Talkies, not ten as requested. The use of the 6210 parking lot will be stricken from the request. The building may be under construction at the time of the event and the District does not want to start an expected use of the property for future events. The District plans on selling glow sticks at the event with the proceeds going back to the cost of the fireworks; therefore this revenue stream is not available to the Village.

Greg Jayne added that the Village will need to be responsible for turf restoration caused by the use of the east side of Harrer Park.

Amend the Motion

A motion was made by Commissioner Betty Fergus, seconded by Commissioner Dominick Burdi to amend the motion to approve the Village of Morton Grove's request for the use of Harrer Park for the Morton Grove Days festivities held Friday, July 1, 2011, through Monday, July 4, 2011. ***Kevin Lochner: Aye, Jerry Coursey: Abstain, Betty Fergus: Aye, Eileen Coursey: Aye, Dominick Burdi: Aye, MOTION CARRIED.***

Discussion

The new Motion to approve the request with the exception of the items discussed above and a disclosure stating that if there is damage on the property made during the event with exception of the Fireworks, the Village will be responsible to repair the damage. Our intent is to work with the village to help insure a successful event.

A motion was made by Commissioner Kevin Lochner, seconded by Commissioner Dominick Burdi to approve the Village of Morton Grove's Request for the use of Harrer Park for the Morton Grove Days festivities held Friday, July 1, 2011, through Monday, July 4, 2011. ***Jerry Coursey: Abstain, Betty Fergus: Aye, Eileen Coursey: Aye, Dominick Burdi: Aye, Kevin Lochner: Aye, MOTION CARRIED.***

C. Committee and Affiliate Appointments

A motion was made by Commissioner Dominick Burdi, second by Kevin Lochner, that the Board approves the committee and affiliate appointments as presented at the May 5th Committee meeting for the 2011-2012 fiscal year. (see attachment #1) ***Betty Fergus: Aye, Eileen Coursey: Aye, Dominick Burdi: Aye, Kevin Lochner: Aye, Jerry Coursey: Aye MOTION CARRIED.***

D. District's Counsel and Auditor Appointments

A motion was made by Commissioner Dominick Burdi, second by Eileen Coursey, that the Board appoint Ancel Glink, Diamond, Bush, Dicianni & Krafthefer, P.C. as the District's Counsel and Knutte & Associates, P.C. as the District's auditors for the 2011-2012 fiscal year. ***Eileen Coursey: Aye, Dominick Burdi: Aye, Kevin Lochner: Aye, Jerry Coursey: Aye Betty Fergus: Aye MOTION CARRIED.***

Counsel in attendance from Ancel Glink, Diamond, Bush, Dicianni & Krafthefer, P.C. were introduced.

E. Board Members Recognition

IAPD sent a letter to be read thanking the Board for being members. Official certificates for being elected as Commissioners were given to Jerry Coursey and Kevin Lochner. All Commissioners received an IAPD Card and notification.

IX. New Business

X. Commissioners' Comments

- A. Commissioner Jerry Coursey – Welcome aboard
- B. Commissioner Dominick Burdi – Welcome aboard to the incoming Counsel, A nice article about the star-spangled contest was advertised in today's paper.
- B. Commissioner Eileen Coursey – Commissioners and Director Sullivan attended a lovely evening of recognition at the MNASR event
- C. Commissioner Kevin Lochner – Welcome aboard to the incoming Counsel
- D. Commissioner Betty Fergus – Welcome aboard, thank everyone for their work in preparing for summer. Everyone have a safe and fun summer.

Acknowledged Past President

She thanked Jerry Coursey, the out going President, for his two years of service as Board President. She thanked him, for his dedication, leadership and time, and gave him a token of the Boards appreciation.

XI. Executive Session

A MOTION was made by Commissioner Jerry Coursey and seconded by Commissioner Eileen Coursey to go into closed executive session to consider the purchase or lease of real property pursuant to section 2 (c) (5) of the Open Meeting Act, **AYES- 5, NAYS- 0, ABSENT –0. MOTION CARRIED.**

A MOTION was made by Commissioner Jerry Coursey and seconded by Commissioner Eileen Coursey to adjourn the Executive Session at 7:40 pm. **AYES- 5, NAYS – 0, ABSENT –0. MOTION CARRIED.**

A MOTION was made by Betty Fergus and second by Kevin Lochner to amend the reason for going into executive session to include the appointment, employment, compensation, discipline, performance, or dismissal of an officer, an employee or employees pursuant to section 2 (C)(1) and 2 (C)(2) of the Open Meetings Act due to discussion in the executive session. ***Eileen Coursey: Aye, Dominick Burdi: Aye, Kevin Lochner: Aye, Jerry Coursey: Aye, Betty Fergus: Aye, MOTION CARRIED.***

XIII. Adjournment

A MOTION made by Commissioner Eileen Coursey and seconded by Commissioner Dominick Burdi to adjourn meeting at 7:43 pm. ***AYES- 5, NAYS - 0, ABSENT -0. MOTION CARRIED.***

President: _____

Secretary: _____