

Morton Grove Park District Athletic Field Policy

Residency

Field-use permits will be assigned based on residency. Resident Players are defined as those persons residing within the district boundaries. The league must consist of at least 70% residents to qualify as a resident league. Leagues or individual teams not meeting this requirement will be allowed to request fields after resident league requests have been assigned. Each league residency will be determined by submitting a roster that includes addresses of players to the District.

Field Allocation

Fields will be allocated based on priorities set forth with the District. Priority will be given to 1) Park District programs, 2) affiliated/ sponsored organizations (MGBA, AYSO, etc.), 3) groups within the Park District's entity 4) outside organizations. Sponsored organizations late requests will not necessarily override approved proposals. Morton Grove Park District staff will take necessary steps to assist all parties within this guideline. Resident leagues will notify the District in writing regarding field requests by the first business day in January of each year. The request must include the number of players in the league, the number of teams playing, the number and sizes of the fields and the field locations requested. Non-resident leagues shall present their requests by the first business day in March of each year. If the number of field requests exceeds the number of available fields, the District will allocate the fields based on the number of resident participants and/or sponsored groups affiliated with the Park District.

Field Use Permits

All organized athletic field use will be allowed by permit only. Groups obtaining permits will be assured of a field at an assigned time and date. Field permits are not required for pick-up games or neighborhood use. Permits are granted contingent on adherence to District policies and procedures. A minimum of thirty (30) day approval period will occur for review by agency Director or Park Board of Commissioners.

Certification of Insurance Indemnification Hold Harmless

All field permit users must provide proof of insurance and maintain insurance at users sole cost and expense which includes general liability, combined single limit bodily injury, personal injury, and property damage per occurrence. All policies must list the Morton Grove Park District as additional insured. Permits will be revoked if a current certificate of insurance is not on file with the Morton Grove Park District.

Field Conduct and Regulations

Groups not following regulations will have their permits revoked and risk obtaining future permits. Regulations include, but are not limited to: 1) drinking of alcoholic beverages is prohibited. Participants violating this rule will be subject to disciplinary action; 2) damage to fences or player benches may result in loss of permit and field priority. The cost of repair must be paid by those responsible for the damage. 3) Profanity or fighting may result in loss of permit and field priority; 4) Use of fields in inclement weather is not permitted e.g. very wet conditions or standing water.

Field Use Fees

Any athletic field use will be charged a fee with the exception of affiliated or sponsored groups previously mentioned. The funds collected will be used for athletic field improvements at the discretion of the Morton Grove Park District. Fees established by the Morton Grove Park District are:

	Resident	Non-Resident
Field Rental Fee with no grooming	\$ 20	\$ 40
Field Rental plus grooming (lined / dragged)	\$ 45	\$ 65
Additional light rental	\$ 20	\$ 30
Key Deposit	\$ 200	\$ 200

Field rental fees are for 90 minutes
Light rental fees are for 90 minutes
Field maintenance/grooming fees are for a one time use

If it rains prior to use of field and it is cancelled by the park district or if field conditions do not allow the fields to be used, the rental fee for that day will be returned to the field renter. The field renter will also be given the option to extend the field use to make up the rained out date if the fields availability allows for it.

Admission Fees and Donations.

Solicitations or selling of products is not allowed on Morton Grove Park District property. To collect fees or any donations, special permission must be requested in writing to the Director of the Morton Grove Park District. Collecting fees or donations for any other purpose is not permitted. Requests to collect donations or fees must be in writing at least one month prior to the event. If permission is granted, donations may be collected from only those persons who are spectators of the activity in progress.

Right of Refusal

The Morton Grove Park District has the right to reject or cancel the permit request/issuance activity time if it feels it does not or has not complied with the above policies.