

**Morton Grove  
Park District**



[www.mortongrovecparks.com](http://www.mortongrovecparks.com)

March, 2012

Dear Applicant:

Thank you for your interest in the Morton Grove Park District Junior Leaders program. This program is an excellent opportunity for you to learn about and be directly involved in the day-to-day operation of camp.

Enclosed is a position description and application. Please complete the application and return it the undersigned. **Your application must also include an essay (minimum 200 words) detailing why you wish to become a junior leader.** Interviews will be conducted sometime during the months of April or May.

Please keep in mind that we can only take so many junior leaders in our program so everyone might not be chosen this year to participate. Final selections letters will be mailed out after April 27th. If you are selected for the Junior Leader program, a registration form will be sent and must be returned with the registration fee. The cost for each 4 week session will be \$182 for residents and \$246 for non-residents. The fee covers camp shirt, training and an end of the season field trip/party.

If you have any questions, please call me at 847-965-1200, Ext. 3009 or email me at [lgoodwin@mortongrovecparks.com](mailto:lgoodwin@mortongrovecparks.com)

Sincerely,

Liz Goodwin  
Recreation Supervisor

**MORTON GROVE PARK DISTRICT**  
**2012 JUNIOR LEADER APPLICATION**  
SUMMER CAMP DATES: JUNE 11 – AUGUST 3

Name: \_\_\_\_\_ Home Phone No. \_\_\_\_\_  
Address: \_\_\_\_\_ City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_  
Current Grade in School: \_\_\_\_\_ School Name: \_\_\_\_\_

There will be two junior leader sessions offered this summer. Please mark your preference:  
\_\_\_\_ Session 1: June 11 – July 6      \_\_\_\_ Session 2: July 9 – August 3      \_\_\_\_ Both Sessions

**\*Minimum Requirement: You must be able to commit to a 4 week commitment to be eligible for the junior leader program.**

Please mark your choice of camp (Please order your choices as 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> choices):

Kiddie Kamp (4-5 yrs)____	Junior Camp (K-2nd Gr.)____	Mor Gro (3rd-5 <sup>th</sup> Gr.)____
M-F	M-F	M-F
9:15am – 12:15pm	9:00am – 2:30pm	9:00am – 3:00pm
Oketo Park	Melzer School	Harrer Park

Have you ever been a Junior Leader before?      Yes      No  
If you answered yes to the question above, please indicate what camp or camps you assisted at: \_\_\_\_\_

First Time Applicants: Submitted with this application must be a minimum 200 word essay telling us why you want to get involved with the junior leader program. Please attach your essay to this application. Returning applicants do not have to submit an essay, but still must apply.

REFERENCES

List name, address and telephone number of two additional references that are not related to you.

1. \_\_\_\_\_

2. \_\_\_\_\_

**All applications must be in to the Morton Grove Park District by April 16, 2012. Please drop off or mail to: Liz Goodwin  
Morton Grove Park District  
6834 Dempster St.  
Morton Grove, IL 60053**

**Upon receipt of your application, you will be contacted to schedule an interview.**

## **Junior Leader-in Training Program**

Position: Junior Leader

Supervisors: Head Counselor, Camp Coordinator or Asst. Camp Coordinator

Hours: Depends on Camp Assignment

### **QUALIFICATIONS:**

1. Must have completed 6<sup>th</sup> grade.
2. Must be reliable, enthusiastic, and have a positive attitude.
3. Experience with children preferred.

### **RESPONSIBILITIES:**

1. Work with counselors and site supervisor in daily leadership of activities.
2. Assist counselors with direct supervision of campers.
3. Show compassion, concern and interest with the children when giving directions or explaining an activity.
4. Keep campsite clean and safe.
5. Must attend all training and orientations prior to camp and throughout summer.

### **DUTIES:**

1. Help monitor and coordinate crafts and activities.
2. Assist counselors with pool supervision.
3. Maintain a clean campsite.
4. Ask for guidance from counselors and coordinators.
5. Assist with lunch time.
6. Supervision of kids during games.
7. Watch campers for name calling, fighting and not listening to counselors.
8. No name-calling, fighting or harassing campers will be tolerated – these are grounds for immediate removal from Junior Leader program.
9. Any other duties as assigned by the Head Counselor at the site.